

6 — EXAMPLES OF KEYBOARDING

A Chapter other than Chapter 1, no Section Heading before verse 1

Example from Colossians:

4 Masters, provide your slaves with what is right and fair, because you know that you also have a Master in heaven.

Further Instructions

²Devote yourselves to prayer, being watchful and thankful. ³And...

Type as:

```
\id COL
\id2 English (eng), John Smith
\c 4
\p
\v 1 Masters, provide your slaves with
what is right and fair, because you
know that you also have a Master in
heaven.
\s1 Further Instructions
\p
\v 2 Devote yourselves to prayer,...
```

A First Chapter with a Section Heading before verse 1

Example:

EXODUS

The Israelites Oppressed

1 These are the names of the sons of Israel who went to Egypt with Jacob, each with his family: ²Reuben, Simeon, Levi and Judah...

Type as:

```
\id EXO
\id2 English (eng), John Smith
\mt1 EXODUS
\c 1
\s1 The Israelites Oppressed
\p
\v 1 These are the names of the sons
of Israel who went to Egypt with
Jacob, each with his family:
\v 2 Reuben, Simeon, Levi and Judah...
```

Poetry-style Text

(This example assumes that the InSheet has told us to treat the deeper indents as continuation text.)

Example from Isaiah:

Comfort for God's People

40 Comfort, comfort my people,
says your God.
²Speak tenderly to Jerusalem,
and proclaim to her
that her hard service has been
completed,
that her sin has been paid for,

Type as:

```
\id ISA
\id2 English (eng), John Smith
\c 40
\s1 Comfort for God[Ctrl and .]s People
\q1
\v 1 Comfort, comfort my people,
\q1 says your God.
\q1
\v 2 Speak tenderly to Jerusalem,
\q1 and proclaim to her
\q1 that her hard service has been
completed,
\q1 that her sin has been paid for,
```

Parallel References, Cross-reference and Footnote

(This example shows the usual method of keyboarding cross-references and footnotes.
Some projects require slightly different methods. The InSheet will give full instructions.)

Example from Matthew:

The Man With Leprosy

(Mk 1:40-44; Lk 5:12-14)

8 When he came down from the mountainside, large crowds followed him. ²A man with leprosy came and knelt before him and said, “Lord, if you are willing, you can make me clean.”

³Jesus reached out his hand and touched the man. “I am willing,” he said. “Be clean!” Immediately he was cured^a of his leprosy. ⁴Then Jesus said...

In the centre column of the page:

8:2 Mt 9:18

At the foot of the page:

^a Greek: made clean

Type as:

```
\id MAT
\id2 English (eng), John Smith
\c 8
\s1 The Man With Leprosy
\r (Mk 1:40[Ctrl and 2]44; Lk 5:12[Ctrl and 2]14)
\p
\v 1 When he came down from the mountainside, large crowds followed
him.
\v 2 A man with leprosy came and knelt before him and said, [Shift
and ,]Lord, if you are willing, you can make me clean.[ Shift and
.]*x1* \x1 \xt Mt 9:18\x*
\p
\v 3 Jesus reached out his hand and touched the man. [Shift and,]I
am willing,[Shift and .] he said. [Shift and ,]Be clean![ Shift and
.] Immediately he was cured*f1* of his leprosy. \f1 \ft Greek: made
clean\f*
\v 4 Then Jesus said...
```